



United Nations
Educational, Scientific and
Cultural Organization

Organisation
des Nations Unies
pour l'éducation,
la science et la culture

Organización
de las Naciones Unidas
para la Educación,
la Ciencia y la Cultura

Организация
Объединенных Наций по
вопросам образования,
науки и культуры

منظمة الأمم المتحدة
للتربية والعلم والثقافة

联合国教育、
科学及文化组织



Convention for the Safeguarding of the
Intangible Cultural Heritage

Strengthening national capacities for safeguarding intangible cultural heritage

Training of trainers workshop in Sofia
14 to 18 March 2011

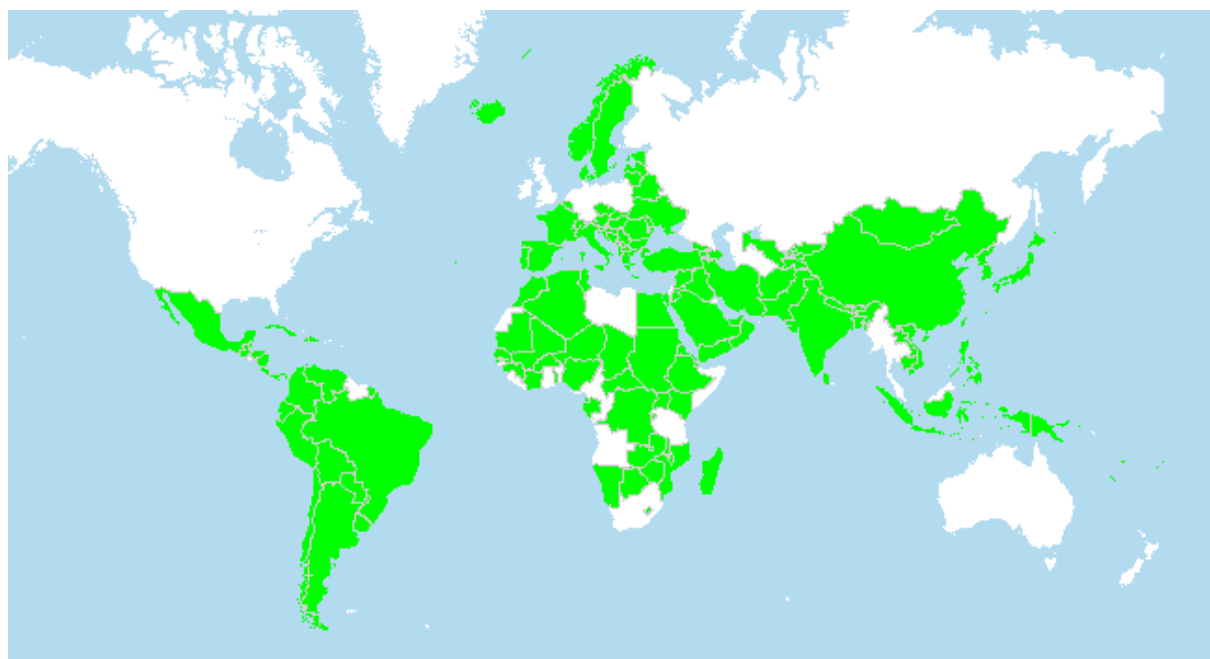
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Overview of the capacity-building strategy

Strengthening National Capacities for Safeguarding Intangible Cultural Heritage: UNESCO's Strategy for 2010-2011 and Beyond

STATES PARTIES – EARLY 2011



134 States Parties today, including 16 of 27 States in Electoral Group I, and 23 of 25 States in Electoral Group II

WHY CAPACITY BUILDING?

- Request from States Parties and the Intergovernmental Committee to the Secretariat of the Convention to organize capacity building activities
- ICH safeguarding – in particular safeguarding it in the spirit of the Convention – is a new subject in many countries
- Lack of human resources or technical know-how necessary to implement the Convention effectively

REGULAR PROGRAMME FOR 2010-2011

Excerpt from the 35 C/5:

(...) the assistance given to States Parties in the form of policy advice and capacity-building (...) will also be a key priority, in order that the principles of the Convention can be put into effect at the national, and notably the legislative level

EXTRABUDGETARY RESOURCES BEING MOBILIZED BY ITH

Extrabudgetary resources total some US\$9.1 million available in 2010-12

Preliminary earmarking (subject to donor wishes):

- Africa US\$2.3 million
- Asia and the Pacific US\$1.8 million
- Latin America and Caribbean US\$1.4 million
- Arab States US\$900,000
- Eastern Europe US\$75,000
- Global US\$2.7 million

AIMS OF THE CAPACITY-BUILDING ACTIVITIES

- To enhance capacities in beneficiary countries to safeguard their intangible cultural heritage
- To enhance the capacities of beneficiary countries to benefit from mechanisms of international cooperation and assistance established by the Convention

FOUR PRIORITY THEMES (ALMOST) READY

- Ratification of the Convention
- Implementation of the Convention at the national level
- Community-based ICH inventorying
- Preparing nominations to the Urgent Safeguarding List

ADDITIONAL THEMES TO BE READY IN 2011

- Preparing requests for International Assistance
- Preparing nominations to the Representative List
- Participation of NGOs and civil society in implementing the Convention
- Preparation of periodic reports on implementation of the Convention by States Parties

RATIFICATION OF THE CONVENTION

One-day or two-day workshop

- Clarifies reasons to ratify the Convention
- Details processes and mechanisms for successful ratification
- Provides guidance in solving problems in ratifying the Convention
- Explains the importance of legal or policy reform to integrate ICH safeguarding

IMPLEMENTATION AT THE NATIONAL LEVEL

One-day, three-day or five-day workshop

Provides an overview of the 2003 Convention:

- Its objectives
- Key safeguarding concepts
- Obligations of States Parties
- Recommendations to States Parties
- Involvement of communities and other actors
- Mechanisms for international cooperation

Provides a platform for:

- Sharing past and on-going experiences of safeguarding
- Collective reflection on experiences and challenges in safeguarding ICH
- Discussion on sustainable development and ICH

COMMUNITY-BASED ICH INVENTORYING

Eight-day to ten-day workshop

- Details the essential features of inventorying under the Convention, i.e. with the fullest possible participation of the people/community concerned
- Clarifies how inventorying contributes to safeguarding

- Provides training on practical technical skills in inventory-making, including a fieldwork practicum

PREPARING NOMINATIONS TO THE URGENT SAFEGUARDING LIST

Five-day workshop

- Uses simulated nominations and walks participants through the process of examination
- Provides understanding of what a good and complete nomination is through participant's own examination of sample files
- Provides practical experience in developing safeguarding plans
- Emphasizes community participation
- Explains the principle of free, prior and informed consent
- Produces a core of knowledgeable experts able to develop nominations and assess their adequacy

MODULAR STRUCTURE

- Workshops designed to be adapted to diverse situations, settings and audiences
- Trainers can easily introduce new content from local or regional perspective
- Each unit supported by lesson plan, handouts, reference materials
- High-tech, medium-tech and low-tech editions

AUDIENCES

- Actors at the heart of the Convention:
- Policy-oriented audience for workshop on ratification
- Ministry and local officers, experts, NGOs for workshops on implementation and preparing nominations
- Officers, experts and community members for workshop on inventorying
- Intensive workshops require serious commitments from participants
- Availability and willingness to continue implementing activities after the end of the workshop (e.g. inventories, nominations)
- Respect for parity between genders

PEDAGOGICAL APPROACHES

- Participation of pedagogical experts in shaping the training modules
- Emphasis on interactivity
- Simulations and role-playing activities to reinforce learning
- Quizzes to test and reinforce knowledge of participants

GRAPHIC DESIGN

Training materials designed using a tool kit, in order to facilitate:

- Adaptation to specific needs, regional characteristics or national contexts
- Updating and/or revision of texts and materials
- Translation and customization to local requirements

LANGUAGES

- Materials will initially be available in English and French
- Spanish and Arabic to follow soon after (following testing phase)
- Other languages to be available later, as needed
- No restriction on future translations

TRAINING OF TRAINERS, REGION BY REGION

- Six workshops around the world in January to April 2011, each lasting five days
- Organized in close collaboration with UNESCO field offices
- Participation of ten regional trainers in each workshop
- Trainers will be available to roll out the workshops from April 2011 onwards

Dates:

- 10 to 14 January: Beijing
- 24 to 28 January: Harare
- 30 January to 4 February: Libreville
- 14 to 18 March: Sofia
- 28 March to 1 April: Havana
- 10 to 14 April: Abu Dhabi

REGIONAL AND NATIONAL WORKSHOPS AND ACTIVITIES

- Are being organized globally from March 2011 onwards
- To be conducted by the trained regional trainers
- Implemented primarily by national counterparts
- Implemented through UNESCO field offices

REGIONAL AND NATIONAL WORKSHOPS AND ACTIVITIES

- Begin capacity-building programme in 2011
- Success depends on ability to organize a sequence of workshops, not just one
- Workshops are the most visible activities, but supported by complementary interventions
- Longer-term, sustained efforts supported by extra-budgetary funding and ICH Fund

Preliminary timetable of the training of trainers workshop: Sofia

Time	Activity	Related modules	Convention articles
Day 1	Monday 14 March 2011		
09:00-11:00	Opening ceremony and welcoming remarks H.E. Todor Chobanov, Vice-Minister of Culture Lozanka Peycheva, Director of the Institute of Ethnology and Folklore Cécile Duvelle, Secretary of the Convention for the Safeguarding of the Intangible Cultural Heritage		
11:00-11:30	<i>Coffee break</i>		
11:30-13:00	Introductions of participants	INV 8.1	
13:00-15:00	<i>Lunch</i>		
15:00-16:15	Training materials and approaches: overview of topics, kinds of activities, kinds of resources, architecture of workshops, methodologies		
16:15-16:30	<i>Coffee break</i>		
16:30-17:30	Two Conventions: 2003 and 1972 - Questions and Answers		
20:00-22:30	Dinner and folklore programme		

Time	Activity	Related modules	Convention articles
Day 2	Tuesday 15 March 2011		
09:00-10:30	Convention overview	IMP 5.2 (=RAT 2.2, NOM 2.2); INV 8.2	
10:30-10:45	<i>Coffee break</i>		
10:45-13:00	Key concepts.	IMP 5.3 (=RAT 2.3, NOM 2.3); INV 8.3	Preamble, Articles 1 & 2
13:00-14:00	<i>Lunch</i>		
15:00-16:15	ICH in PCPD situations (role-play)	IMP 5.9	
16:15-16:30	<i>Coffee break</i>		
16:30-17:00	ICH in PCPD situations (discussion)		
17:00-18:00	Community participation	IMP 5.7; RAT 2.6; NOM 5.12	Article 15
Day 3	Wednesday 16 March 2011		
09:00-10:45	ICH inventorying under the convention: Q&A	IMP 5.6; RAT 2.4; NOM 5.4; INV 8.4	Articles 11 & 12
10:45-11:00	<i>Coffee break</i>		
11:00-12:30	Workshop on community-based inventorying: overview, architecture, guided tour	INV 8.0 etc.	Articles 11 & 12
12:30-14:00	<i>Lunch</i>		
14:00-17:00	<i>Excursion to Boyana Church</i>		
17:00-18:00	Safeguarding measures and best practices	IMP 5.10; NOM 5.13; INV 8.6	Articles 2, 11-15, 18
18:00-19:00	International Assistance	IMP 5.12; RAT 2.5; NOM 5.5; NOM 5.6	Articles 19- 24

Time	Activity	Related modules	Convention articles
Day 4	Thursday 17 March 2011		
09:00-09:30	Workshop on nominations to the USL: overview, architecture, guided tour	NOM 5.0; NOM 5.6 etc.	Article 17
09:30-10:45	Nominations overview; Technical assessment of nominations	NOM 5.6; NOM 5.8	
10:45-11:00	<i>Coffee break</i>		
11:00-13:00	Nominations to the USL: practicum in examining nominations	NOM 5.7	Article 17
13:00-15:00	<i>Lunch</i>		
15:00-17:00	Nominations to the USL: practicum in examining nominations (pt. 2 – reporting back)		
Day 5	Friday 18 March 2011		
09:00-10:30	Shared heritage: Q & A		
10:30-10:45	<i>Coffee break</i>		
10:30-12:00	Quiz Q & A		
12:00-13:00	Next steps: implementing the capacity-building strategy		
13:00-15:00	<i>Lunch</i>		
15:00-16:00	Evaluation		
16:00-17:00	Review and closing		

Overview of the workshop modules

Certain modules are shared among several workshops; these are listed first. In some cases these are identical, while in other cases they are similar or overlapping without being identical. For the specific sequence within each workshop, refer to the numbers or to the contents of each workshop.

IMP – Implementation of the Convention at the national level	RAT – Ratifying the Convention	NOM – Preparing nominations for the Urgent Safeguarding List	INV – Community-based inventoring of intangible cultural heritage	Notes
Introductory welcome speeches (optional)	Introductory welcome speeches (optional)	Introductory welcome speeches (optional)	Opening ceremony	
IMP 5.1 – Introduction of participants	RAT 2.1 – Introduction of participants	NOM 5.1 – Introduction of participants	INV 8.1 – Introduction of participants	<i>IMP, RAT, NOM identical</i>
IMP 5.2 – Convention overview	RAT 2.2 – Convention overview	NOM 5.2 – Convention overview	INV 8.2 – Introduction to the Convention	<i>IMP, RAT, NOM identical</i>
IMP 5.3 – Key concepts	RAT 2.3 – Key concepts	NOM 5.3 – Key concepts	INV 8.3 – Intangible cultural heritage keywords INV 8.5 – What is intangible cultural heritage, and what forms does it take?	<i>IMP, RAT, NOM identical; INV devotes two sessions</i>
IMP 5.15 – Evaluation	RAT 2.9 – Evaluation	NOM 5.14 – Evaluation	IMP 8.21 – Evaluation	<i>All identical methodology; specific questions case by case</i>

IMP – Implementation of the Convention at the national level	RAT – Ratifying the Convention	NOM – Preparing nominations for the Urgent Safeguarding List	INV – Community-based inventoring of intangible cultural heritage	Notes
IMP 5.6 – ICH inventoring under the Convention	RAT 2.4 – Implementing the Convention at the national level	NOM 5.4 – ICH inventoring under the Convention	INV 8.4 – ICH inventoring under the Convention	<i>IMP, NOM similar; INV in greater depth RAT 2.4 overlaps in part with IMP 5.6 and NOM 5.4</i>
IMP 5.10 – Good safeguarding practices	RAT 2.4 – Implementing the Convention at the national level	NOM 5.13 – Safeguarding measures	INV 8.6 – Safeguarding ICH: core concepts and key safeguarding measures	<i>IMP, NOM similar; INV different pedagogy RAT 2.4 overlaps in part with IMP 5.10 and NOM 5.13</i>
IMP 5.4 – Who can do what? IMP 5.7 – Involving the communities concerned	RAT 2.6 – Participation of communities and roles of stakeholders in safeguarding	NOM 5.12 – Community participation		<i>Content similar among IMP, RAT and NOM, with greater detail in IMP</i>
IMP 5.11 – Visit to safeguarding project		NOM Opt – Visit to safeguarding project (optional session)		<i>IMP, NOM similar</i>
IMP 5.12 – Implementing the Convention at the international level	RAT 2.5 – Implementing the Convention at the international level	NOM 5.5 – International assistance NOM 5.6 – Nominations overview		<i>IMP, RAT similar</i>
IMP 5.14 – Summary and conclusion			INV 8.22 – Overall review of training workshop	
IMP 5.5 – Awareness-raising				

IMP – Implementation of the Convention at the national level	RAT – Ratifying the Convention	NOM – Preparing nominations for the Urgent Safeguarding List	INV – Community-based inventorying of intangible cultural heritage	Notes
IMP 5.8 – Encouraging practice and transmission of ICH				
IMP 5.9 – Safeguarding ICH and sustainable development				
IMP 5.13 – Policies and institutions (Creating an enabling legal and institutional structure for safeguarding)				
	RAT 2.7 – Ratification procedures			
	RAT 2.8 – Country experiences			
		NOM 5.7 – Introducing the sample nominations		
		NOM 5.8 – Technical assessment of nominations		
		NOM 5.9 – Examining the revised nominations		
		NOM 5.10 – Inscription (optional session)		

IMP – Implementation of the Convention at the national level	RAT – Ratifying the Convention	NOM – Preparing nominations for the Urgent Safeguarding List	INV – Community-based inventorying of intangible cultural heritage	Notes
		NOM 5.11 – Identifying an element		
			INV 8.7 – Who to ask, entry into communities	
			INV 8.8 – Starting to design an inventory	
			INV 8.9 – Interviewing methods: how to ask, how to gain consent and how to respect it	
			INV 8.10 – How to operate audio recorders INV 8.11 – Basics of operating digital cameras	
			INV 8.12 – Practice interview session	
			INV 8.13 – Finalizing a framework for inventorying	
			INV 8.14 – Briefing on field research sites	

IMP – Implementation of the Convention at the national level	RAT – Ratifying the Convention	NOM – Preparing nominations for the Urgent Safeguarding List	INV – Community-based inventorying of intangible cultural heritage	Notes
			INV 8.15 – Organizing research data: good practices INV 8.16 – Organizing research data: practicum	
			INV 8.17 – Fieldwork practicum	
			INV 8.18 – Fieldwork debriefing: reports from each coffeeem	
			INV 8.19 – Organizing research data: working sessions	
			INV 8.20 – Revising the inventory framework and planning next steps	

Participants

Regional experts

Family Name	Given Name	Nationality	Address	E-mail Address

UNESCO personnel and consultant

Family Name	Given Name	Office	Address	E-mail Address

Observers

Family Name	Given Name	Nationality	Address	E-mail address